## MINUTES

## OF THE FOULNESS ISLAND PARISH COUNCIL (FIPC)

## HELD AT THE LODGE FARM STAFF PREMISES, FOULNESS ISLAND

(Courtesy of the Belton Bros Ltd)

## ON WEDNESDAY 16th OCTOBER 2024.

## 45 24-25 To Record the Members and Public Present: 7.oo pm

Councillor: (Chairman) Mrs E Pitts,

Parish Councillors: Mr G Bickford, Mrs F Giles and Mr A Holyland.

Essex & Ward Councillor: apology

Ward Councillors: None.

QinetiQ representative: Ms N Uden.

Members of the Public: Mr and Mrs P Carr.

The Parish Clerk: Mr B Summerfield.

**46 24-25** **Chairman’s Comments:**

The Chairman welcomed all Councillors and the public to the meeting.

**47 24-25** **Apologies and reasons for absence:**

i To be received by the Clerk only in person via: email, letter and telephone.

ii Acceptance of the reasons for FI Councillors absence: None.

iii Ward/Essex Councillor: Mr M Steptoe.

**48 24-25** **Declarations of Interests:**

i To receive all declarations of interests: None.

ii The Chairman reminds Councillors to declare any further interests as they became evident to them,

during the progress of the meeting.

**49 24-25** **Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

Councillors, Guests, visiting Ward/County Councillors and questions/statements from members of the public.

i QQ representative Ms N Uden reported: Road closures coming up in November and December 24 will be

announced prior to closures – there will be a Streetlighting survey carried out this coming week – Further road

closures for Road repairs following a road survey in November – Vegetation clearances in the next two weeks –

The circumstances of the closure of PROW’s were discussed – Building Condition Surveys are to be carried out

and all residents will be informed.

**50 24-25**  **To receive the Minutes of the Meeting of the 26th June 2024.**

The Minutes were Resolved agreed.

Proposed by Councillors: Mr A Holyland seconded by Mrs F Giles and agreed by all.

The Chairman duly signed the Minutes as a correct record.

**51 24-25**  **Matters arising from the Minutes**: (not on the Agenda)

Item: None.

**52 24-25** **Planning consultations:**

i To receive an Application no 24/00475/FUL Mr John Cooper, DIO - Numbers 22 and 23, Church End, Foulness

Island, Essex, (Replace Insulation, Install Plastic Wrap, and Replace Timber Featheredge Weatherboarding on

no’s 22 and 23, Churchend).

FIPC has no comment.

ii The Appeal no. APP/B1550/Y/24/3343023 re: the Rectory, Churchend (Front door material as supported by the

FIPC) was refused Listed Building Consent. NOTED.

**53 24-25**  **Finance:**

i The FIPC Financial and Co-op Bank Statements ending 16th October 2024 were recorded.

ii The above financial statement balances to be agreed by Councillors Mrs E Pitts and Mr G Bickford.

iii The External Audit progress to (PKF-EX0190) re: Exemption status for 2023-24 was recorded.

iv The invoice for Cllr: Holyland’s purchase of 20 litres of fuel to be received.

v The invoice for Cllr: Mrs E Pitts the Remembrance Wreaths to be received..

vi The Clerk notified the council of a double entry for the EALC invoice payment of 16/07/2024 at Minute 53

Finance item xvii (2) Debit 16/07/24 EALC Subscription 24-25 @ £73-70 to be removed..

vii The payment transfer 2nd July 24 to B Summerfield re: Salary @ £178-37 was recorded

viii The payment transfer 2nd July 24 to Mr J Watson re: AGAR Internal Audit 23-24 x £190-00 was recorded.

ix The payment transfer 2nd July 24 to EALC re: Subscription 24-25 x £73-70 was recorded.

x The payment transfer 2nd July 24 to ROSPA re: Churchend Play space report x £93-60 was recorded.

xi The payment transfer 2nd July 24 to HMRC re: PAYE-RTI 1st Quarter 24-25 x £133-77 was recorded.

xii The payment transfer 2nd July 24 to EALC re: Annul Subscription x £73-70 was recorded.

xiii The payment transfer 2nd August 24 to B Summerfield re: Salary x £178-37 was recorded.

xiv The payment transfer 2nd September 24 to B Summerfield re: Salary x £178-37 was recorded.

xv The payment transfer 1st October 24 to B Summerfield re: Salary x £178-37 was recorded.

xvi The payment transfer 7th October 24 to HMRC re: 2nd quarter 2024-25 PAYE-RTI x £133-77 was recorded.

xvii **Foulness Island Parish Council Co-operative Bank accounts:**

**1) Business Account Balance:**  **26/06/2024** **£ 816-28.**

CREDITS: Interest x £ 6-61

DEBITS: None.

**Business Account Balance:**  **16/10/2024** **£ 822-89.**

**2) Community Direct Plus Account Balance: 26/06/2024 £1,724-03.**

**CREDITS:** Bacs payment RDC second precept payment x £2,000-00.

………………. **SUB: £2,000-00.**

**£3,724-03.**

**DEBITS:**

02/07/24 B Summerfield. (Clerk’s Salary July 24) £ 178-37.

02/07/24 Mr J Watson AGAR Internal Audit 2023-24 £ 190-00.

02/07/24 ROSPA Churchend Play space report £ 93-60.

02/07/24 HMRC PAYE-RTI First quarter 2024-25. £ 133-77.

16/07/24 EALC Annual subscription £ 73.30.

02/08/24 B Summerfield. (Clerk’s Salary August 24) £ 178-37.

02/09/24 B Summerfield. (Clerk’s Salary September 24) £ 178-37.

02/10/24 B Summerfield. (Clerk’s Salary October 24) £ 178-37

02/10/24 HMRC PAYE-RTI 2nd quarter 2024-25. £ 133-77.

……………….. **£1,337-92.**

**Community Direct Plus Account Balance: 16/10/2024 £2,386-11.**

xviii The above copies of receipts of income, payments and transfers were ratified by the Council and

co-signed by two councillors.

xix Resolved all ratified Credits and Payments, auditing/financial statements, donations, receipts and Bank

transfers.

Proposed by Councillors: Mr A Holyland, seconded by Mr G Bickford and agreed by all.

**54 24-25**  **Correspondence:**

i The Clerk read to the council the email from the MP Mr Bayo Alaba re: the FIPC letters of concerns

re: QQ administration.

ii The QQ ‘Foulness Residents’ Updates: July/August/September/October 2024 were recorded.

iii The ‘Foulness Island Newsletter’ of August/September/October 2024 were recorded.

iv An email from Mr Gary Kinch, Film Officer, Essex Film Office re: FI filming was recorded.

v i The Clerk has requested the RDC to install the Bus shelter bins with lids.

The FIPC revealed that the bins were supplied by the FIPC.

ii Agreed the Clerk to research the makers and arrange the purchase of lidded bins for the bus shelters.

vi The printed publications and General Information received by the Clerk are available on demand.

**55 24-25** **The Parish Council Burial Ground:**

i i The requested estimate to reduce the Burial ground hedge was reported as approximately £1,200-00.

ii Previous quotations were at £1,600-00.

iii The Clerk to research a grant, if available.

ii Councillor Mrs F Giles research revealed that the restoration of the wording on the War Memorial is the

responsibility of the Commonwealth War Graves Commission. - Clerk to forward.

iii Requests from a resident re: a small remembrance plaque to go on a walnut tree in the Burial grounds,

to be investigated.

iv A received Burial Plot purchase payment of £380-00 was agreed by the Council.

**56 24-25**  **Streetlights:**

Councillor reports: QQ are checking island lighting.

**57 24-25**  **Highways:**

i Councillors reported complaints received from residents re: individuals not picking up their

dog faeces in Churchend contrary to the law and community responsibilities.

ii ‘QQ’ and the ‘Foulness Island Newsletter’ to be requested to remind the small minority of

dog owner residents who do not clean up after their dogs, of their legal and community

responsibilities.

**58 24-25**  **Website:**

The website to be further updated with the inclusion of this meetings’ information.

**59 24-25**  **Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

Items:

**60 24-25**  **The next Foulness Island Parish Council Meeting:**

**Agreed:** **WEDNESDAY 4th DECEMBER 2024. (PRECEPT)**

**There being no further business the Chairman closed the meeting at 7-59 pm.**

**29th November 2024. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**